

Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) - Higher Education Emergency Relief Fund II (HEERF II) Grant

1. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students. \$59,298.00
2. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter). \$51,652.63
3. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act. 61
4. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act. 53
5. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

See Policy that follows, which includes instructions for students.

6. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants

See Policy that follows, which includes instructions for students.

Policy for awarding COVID Emergency Financial Aid Grants to Students Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act

The U.S. Department of Education has made Emergency Financial Aid Grants to students of our institution who need financial support for their expenses related to the disruption of campus operations due to Coronavirus.

These funds will be awarded to our current students to meet a need from a hardship developed due to the pandemic. Blue Cliff Career College will use the following guidelines in awarding the funds to our students. Blue Cliff Career College received \$59,298.00 to distribute to our students. With a current population of 61 students, we believe our formula will ensure all students with a need will receive relief funds. We will be awarding this grant more than once.

Students only need to apply once, if a student is denied on the first award because of SAP the student can do the work to get to SAP and be considered for the following awards.

To be eligible students must, at the time of application (Due 2/15/21 & 3/31/21):

- Be a current undergraduate student of Blue Cliff Career College
- Eligible to apply for Title IV funds;

Title IV eligibility includes:

- Must have a high school diploma or equivalent, such as a GED, or completion of high school in an approved homeschool setting.
- Must be working on an approved degree or certificate.
- Must be a U.S. citizen, or permanent resident.
- Must not be in default of a federal student loan or owe a repayment of a federal grant.
- Must be in Satisfactory Academic standing (see SAP policy)

Blue Cliff Career College will distribute the HEERF-II funding in a way that is ensures that funds are distributed as widely as possible.

- Each student will complete the attached Emergency Grant Relief Form identifying the category of need before the funds will be disbursed.

COVID CARES GRANT APPLICATION

The US Department of Education has made available Emergency Financial Aid grants that Blue Cliff Career College can distribute to students that are eligible to receive federal student aid, and who need financial support for their expenses related to the disruption of campus operations due to the Coronavirus (including education expenses, course materials, technology, food, housing, healthcare, and childcare) This request form allows students to request these need-based grants. Our Financial Aid Office will use the information provided to determine your eligibility. Once the completed form had been received we will begin the process to award and mail a check to you.

Please respond as soon as possible (the deadline to apply is Feb 5, 2021) fill out the information requested below on this electric form and submit it to us. Remember to provide your current mailing address and phone number below; we will use this information to mail your funds and update our records.

Student Name: _____

Email: _____

Phone No: _____

Mailing

Address: _____

City: _____

State: _____ Zip Code: _____

Title IV eligibility questions:

1. Are you a U.S. Citizen, permanent resident or eligible non-citizen?

U.S. Citizen

eligible non-citizen

permanent resident alien

other please explain _____

2. Do you have a high school diploma, GED, home school completion doc?

H.S. Diploma from _____ (name of high school)

GED

Home School Completion

other please explain _____

Check all expenses that you have incurred:

Childcare

Loss of Employment/Furloughs/Reduction in Hours

Educational

Technology

Materials Supplies

I attest that these statements are true and accurate, and I am requesting a one-time Emergency Financial Aid Grant to help cover the costs of expenses incurred due to the Coronavirus pandemic. I understand that I will be unable to revise this request after submitting it, and I understand that the administration at my school will determine my eligibility for grant monies based on my responses to the questions above.

Signature: _____

Date: _____

Method

- Given the change from the previous emergency grant that BCCC must prioritize awards to students with exceptional need first. Blue Cliff first divided the student body based on EFC

EFC		
0	53.73%	36
1-1000	8.96%	6
1001-7000	13.43%	9
7001-15000	8.96%	6
15001-	7.46%	6
Unknown	7.46%	5

BCCC then divided the grant into proportionate percentages based on the EFC distribution.

Grants for Students Based on EFC Group				
EFC	Percent For EFC Group	Amount For EFC Group	Amount of Students in EFC Group	Award Amount
0	75%	\$44,466.75	35	\$1,270.45
001-7000	17%	\$10,079.13	13	\$775.31
7001-15000	5%	\$2,964.45	6	\$494.07
15001	3%	\$1,778.67	7	\$254.10

- The funds will be disbursed in 1 lump sum to each eligible student based on their EFC Group until all funds are disbursed.
- Students who are disqualified from the first disbursement because of SAP will be allowed to improve their SAP so they can be approved for one of the following disbursements. Students who received the grant in the 1st

disbursement will not be eligible for the following disbursements. Also the students who have been disqualified from the 1st disbursement because of SAP who complete or drop without improving their SAP will not qualify.

- The funds will be disbursed to the ledger as HEERF-II Grant and then immediately followed by a Student Refund check for the same amount with the description HEERF-II Grant Funds. See sample Student Account below.

BLUE CLIFF SCHOOL CAREER COLLEGE, INC.

2970 Cottage Hill Rd Ste 175 Mobile, AL 36606 US sarah@blue.edu

Statement

DATE	DESCRIPTION	AMOUNT	BALANCE
04/17/2020	Balance Forward		3,783.00
04/29/2020	Invoice #25232 --- 04/29/2020 901-1500 Tuition = \$4,950.00	4,950.00	8,733.00
5/27/2020	HEERF-II Grant	795.00	8,238.00
5/27/2020	HEERF-II Grant Funds CHECK #5001	795.00	8,733.00

*** HEERF II Revised SAP Policy**
(February 18, 2021)

Our SAP policy is of 70% or better (or 66.67% for students in 1500 hour programs within their first payment period) in grades, overall attendance, and individual course attendance.

Blue Cliff Career College acknowledges that students are facing hardships from the pandemic and in an effort to extend grants to more students will review each student who is out of SAP in attendance record and course grades and investigate further to prove quantifiable progress. To facilitate our students with financial hardship we will further modify our SAP policy: any student who is out of SAP less than a total of 6 hours will be approved.

Any student on warning or out of SAP, as stated in the above policy, must be showing quantifiable progress towards converting grades from punitive to passing. If you are under SAP in a course's attendance you must be making up time and it must be quantifiable (quantifiable progress for attendance means you are taking advantage of the make-up time available to you at least 70% of the time, so if makeup hours are available for 16 days you would have attended at least 11. of those days) (online or quarantine days when make-up time was not available will not be counted.). If both issues are present you must be making quantifiable progress on both fronts. Punitive grades or below 70% course SAP will not disqualify you exclusively if you are making quantifiable progress towards SAP.

HEERF II GRANT FUNDS						
Date	Grant Balance	Amount Granted to students	No. of Students Granted	Maximum Award	Minimum Award	Grant Balance
4/7/2021	59,289.00	\$40,726.73	42	1270.45	254.1	\$18,562.27
04/26/21	29,800.83	\$10,925.90	11	1270.45	254.1	\$7,636.37